**August**

**Senior Checklist 2017-2018**

* Create a **professional** email. No funny email addresses!
* Visit your top school choice. If possible, make an appointment with faculty, staff, and students.
* Register with NCAA if you consider playing college sports at [www.eligibilitycenter.org](http://www.eligibilitycenter.org)
* Mark your calendar with registration, admissions, and financial aid deadlines and fees.
* If you have not taken the SAT and/or ACT, register for the exam(s) **ASAP**. ([www.collegboard.org](http://www.collegboard.org)) or ([www.act.org](http://www.act.org)).
* UC’s application window opens **August** 1st. <https://admissions.universityofcalifornia.edu/applicant/login.htm>
* Private schools and scholarships require a letter of recommendation so be prepared to request your letter early. Download the letter of recommendation request from <http://www.cnusd.k12.ca.us/domain/5253>

**Please give your counselor 2-3 weeks to complete a letter of recommendation**

**October**

* Students sign up for an **FSA ID** to complete your **Free Application for Federal Student Aid** online at <https://fafsa.ed.gov/> . Parents will need a **FSA ID** as well.
* Oct. 1st FAFSA window opens. Complete our FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) as soon as possible!
* Take the SAT and/or ACT. December may be the last chance for testing. Please check with intended school.
* CSU admission period begins OCT 1st. <https://www2.calstate.edu/apply>
* Work on your admissions essays, if you are applying for UC’s or private schools. Tips: <http://admission.universityofcalifornia.edu/how-to-apply/personal-questions/writing-tips/index.html>
* Attend **October 11th** Santiago JR/SR Parent/Financial Aid Night in the **Theatre** from 5:30 pm-6:30 pm & The College and Career Fair from 6:30 pm – 8:00 pm in the Gym.
* Find and complete applications for qualifying scholarships. Visit the career center.
* Consider taking an SAT/ACT Prep course to help prepare for an upcoming test. Utilize the free test preparation website at Kahn Academy: <https://www.khanacademy.org/test-prep/sat>

**November**

* November 1st-30th is the University of California application submission period.
* CSU window closes on November 30th. Do not wait until the last week!
* Check and Complete admission applications by their deadlines.
* Check your email and college student portals weekly.
* If you need assistance in figuring out an intended major or Career path participate in the **ASVAB**. It will be offered November 9th and it is **FREE**. Sign-ups are in the College and Career Center and Counseling Office.

**December**

* Download and complete **Santiago Local Scholarships package**. Window opens on December 1st here’s the link: <http://www.cnusd.k12.ca.us/Page/21554>
* Research and apply for scholarships. Please visit Santiago College/Career Center.
* Check your email and college student portals weekly!

**January/February**

* Local Scholarships are due **February 9th, 2018** in the career center **NO LATER THAN 3PM.**
* Check your email and college student portals. **Watch out for deadlines**. Always submit info on time!
* Watch for the email notice indicating your **Student Aid Report (SAR)** is ready.
* FAFSA deadline is approaching fast. **March 2nd,** 2018 is the priority deadline for California.

**March**

* Check with the financial aid office to ensure your paperwork is complete. **March 2nd is the priority deadline.**
* Narrow your school choices and make campus visits.
* Be on the lookout for acceptance letters.
* Check your email and college student portals weekly! Look for your college deadlines.

**April**

* Plan for registration, orientation and housing. **Mark your calendar with important dates.**
* Check your email and college student portals weekly!
* If you miss your orientation/deadlines the college may rescind your admission.

**May**

* Be aware of any summer orientation sessions that you **MUST** attend and plan accordingly.
* **It is your responsibility to order your final transcripts from the Registrar’s Office!**
* Notify your high school counselor of your college selection and any scholarships received.
* Deliver “Thank you” notes to any teachers/administrators/counselors that have helped you on your journey