



# STUDENT ONLINE COURSE REQUESTS

1. LOG INTO STUDENT CONNECT AT [HTTPS://STUDENTCONNECT.CNUSD.K12.CA.US](https://studentconnect.cnusd.k12.ca.us)
2. ENTER YOUR **LOG ON INFORMATION**:
  - Q **Username** = Student ID #
  - Q **Password** = 1<sup>st</sup> Initial of First Name, 1<sup>st</sup> Initial of Last Name, Birth Month (2 digits), Birth Day (2 digits), Birth Year (2 digits)

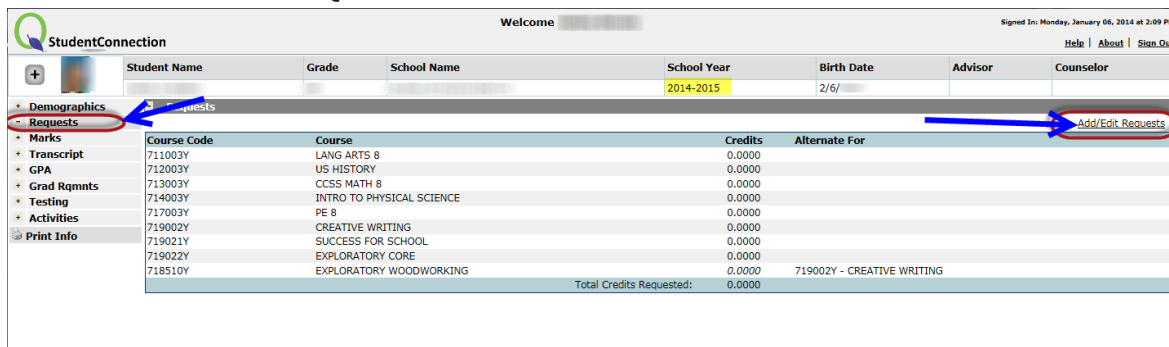
**EXAMPLE: Username = 123456, Password = ar081299**



**NOTE:**

**IF YOUR PASSWORD IS RESET BY A LIBRARIAN/COMPUTER TEACHER OR THIS IS THE 1<sup>ST</sup> TIME USING YOUR ACCOUNT, YOU MUST LOG INTO A SCHOOL COMPUTER FIRST TO AUTHENTICATE YOUR ACCOUNT BEFORE ACCESSING STUDENT CONNECT**

3. SELECT THE **FUTURE TRACK/SCHOOL**
4. SELECT **REQUESTS** ON THE LEFT NAVIGATION
5. SELECT THE **ADD/EDIT REQUESTS LINK** ON THE RIGHT HAND SIDE



6. **REQUIRED COURSES** WILL ALREADY BE POPULATED
7. SELECT THE DESIRED COURSE(S) ON THE LEFT SIDE AND **CLICK ADD SELECTED CLASS**

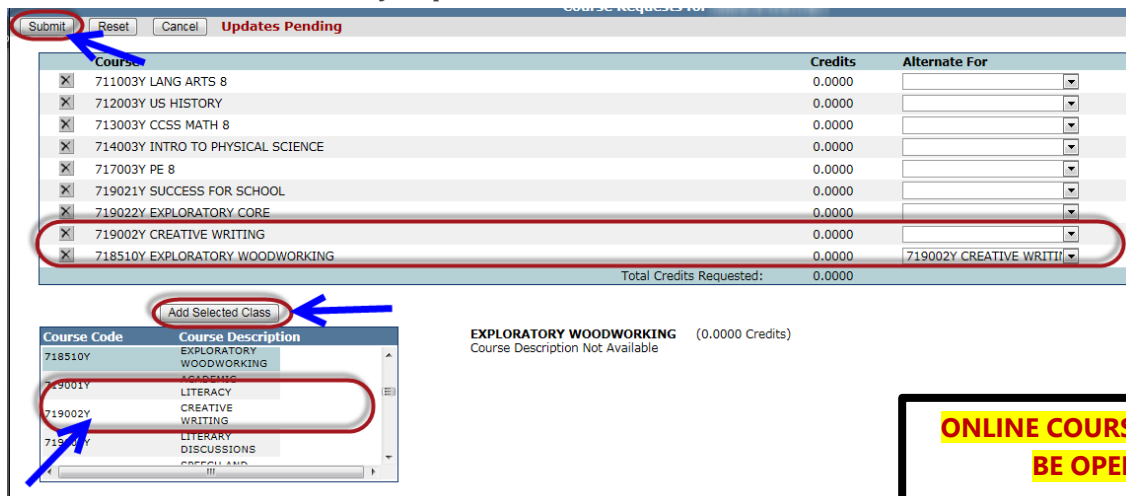
Q **ALTERNATES:** Select the alternate course you want and repeat the steps above, then reference the class it should be an alternate for in the drop down



← WILL DELETE REQUESTS

8. WHEN FINISHED, SELECT **SUBMIT**

**\*\*NOTE\*\* These are only requests, not actual schedules. Final schedules are determined by site admin.**



**ONLINE COURSE REQUESTS WILL BE OPENED FROM: ??/??/???? THRU ??/??/????**